

Terms of reference for the Performance and Standards Committee

The three core functions of a school governing body are to:

- Hold school leaders to account for the educational and financial performance of the school

Governors create robust accountability for school leaders through rigorous analysis of performance data and financial information.

- Set the school's vision and values, and the strategy for achieving this vision

The school's vision centres on pupil progress and achievement. Working with senior leaders, the board sets strategic objectives to help the school reach its goals.

- Ensure the school's financial success and probity

The governing board must ensure that the budget delegated to the school by the local authority is managed effectively, and with regard to value for money.

The governing body has two committees to which it delegates specific functions in order to be able to carry out its responsibilities.

General Terms

- To act on matters delegated by the full governing body.
- To liaise and consult with other committees where necessary.
- To contribute to the School Improvement Plan.
- To be aware of all safeguarding and equalities implications when undertaking all committee functions.

Quorum

- To be quorate the committee must be attended by not less than three governor members and the Headteacher or his/her representative.

Meetings

- Wherever possible the committee will meet three times during the year linked to the school's assessment timetable and to other committee and Governing Body meetings, and otherwise as required.
- Committee meetings will not be open to the public but minutes will be made available. Information relating to a named person or any other matter that the committee considers confidential will not be made available for inspection.
- In the absence of the chair, the committee shall choose an acting chair for that meeting from among their number.
- In the absence of the clerk the committee shall choose a clerk for that meeting from among their number (someone who is not the headteacher/principal).
- The draft minutes of each meeting will be circulated with the agenda for the next ordinary meeting of the full governing body and will be presented at that meeting by the chair (or in his/her absence another member of the committee).
- Any decisions taken must be determined by a majority of votes of committee members present and voting – but no vote can be taken unless a majority of those present are governors.

Curriculum planning and delivery

- To provide support and challenge to the Headteacher(or substitute) and the full governing body on all matters relating to school curriculum and their statutory obligations regarding the National Curriculum
- To review, monitor and evaluate the curriculum offer.



- With the assistance of school leaders to provide advice to the full governing body about how the curriculum is taught, evaluated and resourced.
- To recommend for approval to the full governing body the:
 - Self-evaluation form
 - School Improvement Plan and targets for school improvement
- To review policies identified within the school's policy review programme and in accordance with its delegated powers (e.g. sex education, SEND and pupil behaviour/discipline).
- To ensure that the requirements of all children with special needs are met, as laid out in the Code of Practice, and to receive regular interim reports from the headteacher/SENCO as well as an annual report from the SENCO/ SEN governor.
- To develop an annual monitoring plan for governors to enable them to meet statutory responsibilities

Assessment and improvement

- To monitor and evaluate the overall effectiveness of leadership and management
- To receive reports on the impact of quality of teaching on rates of pupil progress and standards of achievement
- To monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving groups
- To receive reports on the impact of continuing professional development on improving staff performance
- To agree priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.
- To monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children) and ensure all their needs have been identified and addressed, and to evaluate their progress and achievement.
- To regularly review the Assessment Policy and to ensure that the policy is operating effectively.
- To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
- To ensure that all children have equal opportunities.
- To advise the resources committee on the relative funding priorities necessary to deliver the curriculum.

Engagement

- To monitor the school's publicity, public presentation and relationships with the wider community.
- To recognise and celebrate pupil achievements
- To oversee arrangements for educational visits, including the appointment of a named co-ordinator.
- To ensure all statutory requirements for reporting and publishing information are met and the school website content is fully compliant and presented in an accessible way